

CCNet Training Material

3. Export

Function Table :

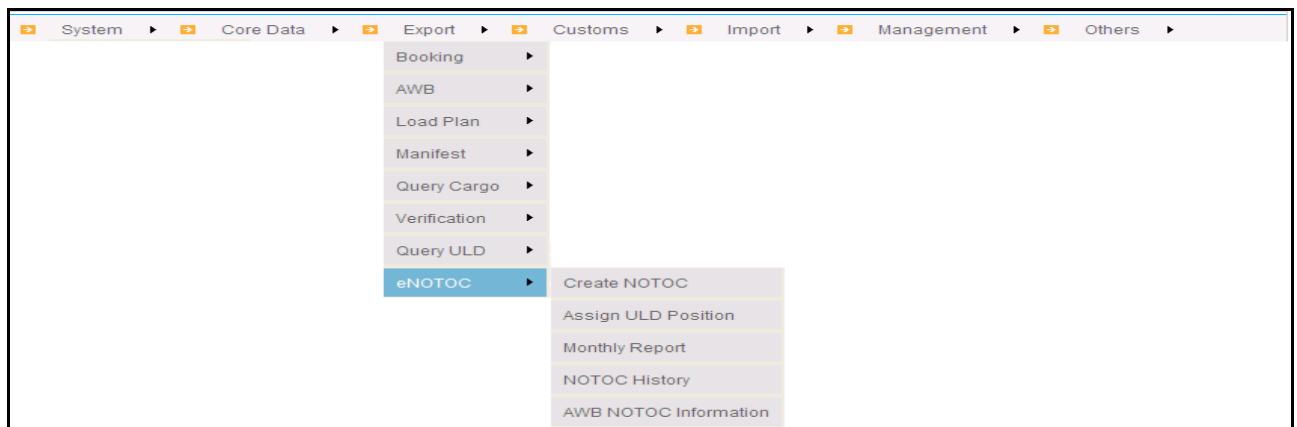
Level 1		Level 2		Level 3		Level 4		Level 5	Function Name
3	Export	3.8	eNOTOC	3.8.1					Create NOTOC
				3.8.2					Assign ULD Position
				3.8.3					Monthly Report
				3.8.4					NOTOC History
				3.8.5					AWB NOTOC Information

Introduction:

These functions will provide you a way to input all items in NOTOC, including "Flight Number", "Dangerous Goods" & "Special Cargo", "Loading Position", and NOTOC Print-Out, etc.

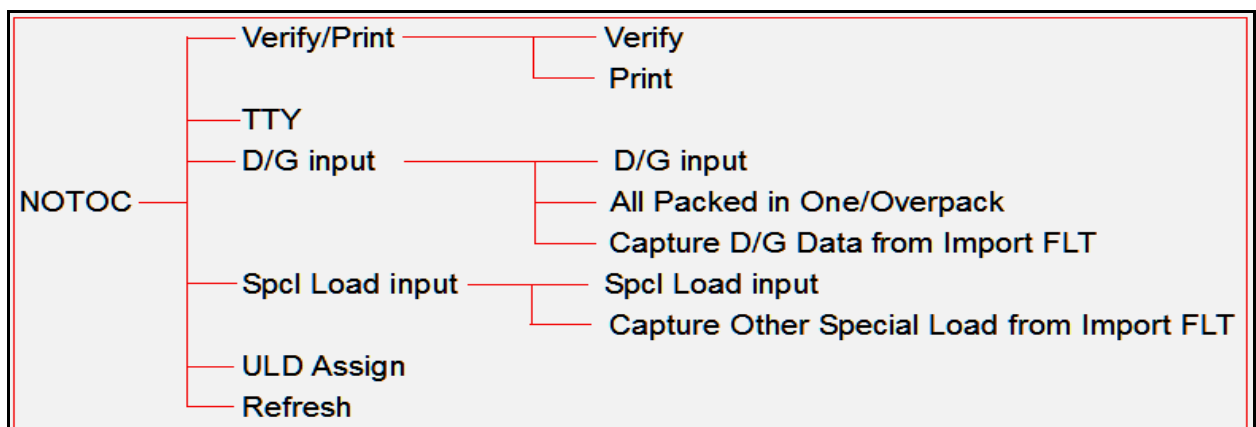
3.8. eNOTOC

Function Chart & description :



3.8.1 Create NOTOC

The Create NOTOC Function Menu for your reference:



CCNet Training Material

3.8.2 Assign ULD Position

To input ULD/Bulk Position.

3.8.3 Monthly_Report

To create the Dangerous Goods monthly statistical report.

3.8.4 NOTOC History

To find the log and history of the Flight or AWB.

3.8.5 AWB NOTOC information

To query NOTOC by AWB number.

3.8.1 Create NOTOC :

3.8.1.1 NOTOC main function description :

Click **Create NOTOC** in NOTOC main function, you will see:

The screenshot displays the 'Creat NOTOC' web application. At the top, it shows the 'CHINA AIRLINES CARGO CCNet' logo and system details: ID: CITPE1, IP: 10.16.49.150, City: TPE, Ver: 1.0.0.7, and Server: HDQCCN02. A navigation bar includes links for System, Core Data, Export, Customs, Import, Management, and Others. The main form is titled 'Creat NOTOC' and contains several input fields and buttons. The 'FLT No' field has 'CI' and '5871'. The 'DepDate(L)' field shows '2011-12-20'. The 'Loading' field is 'TPE' and the 'Unloading' field is 'SIN'. The 'Aircraft Registration' field shows 'B18706' and '74F'. The 'CGO FLT' field is 'Y'. The 'Prepared by' field is 'TEST ID FOR TPE'. The '24-hours emergency contact tel no.' field is '+886-932 339 274'. The 'Max Dry Ice Per A/C' field is '4000 Kg' and the 'TTL Dry Ice in A/C' field is '0 Kg'. There are buttons for 'Add', 'Update', 'Delete', 'Verify/Print', 'TTY', 'D/G input', 'Spl Load input', 'ULD Assign', and 'Refresh'.

3.8.1.1.1 Flight data input function description :

The illustration of Columns :

- Flight No : Default carrier code at "CI" plus maximum 4digits flight numbers.
- DepDate : Departure day default set to current date.
- Loading : Departure station for the flight, default set to User's City Code (city of CCnet ID), 3 alphabetical letters.
- Unloading : Arrival station for the flight, 3 alphabetical letters.
- Aircraft Registration : Flight register number , ex: B18701 、N168CL
(six letter english/number mixed characters)
After you click **Add** or **Update** function , beside
It will show type of an airplane, ex: 74F 、333.
Which is setup by TPEFQCI in advance.
- CGO FLT : According to Aircraft Registration table (PAX flight show "-"," ,
CGO flight show "Y").
- Prepared by : Set as the user name of CCnet ID.
- 24-hours emergency contact tel no. : 20 numerical number plus

CCNet Training Material

symbol/space. When loading city at TPE, system will automatically fill in emergency contact tel number (that not allowed to amend). When Loading City belong to other city, it need manual to key-in.

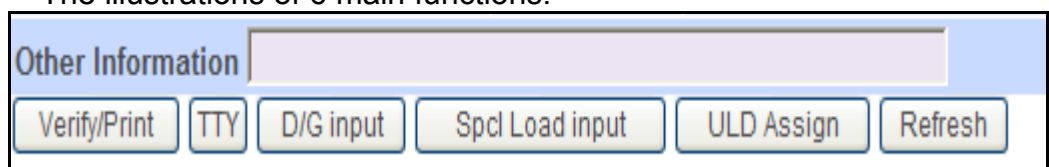
- i. Max Dry Ice Per A/C : According to aircraft type, system will show you the MAX dry ice loading quantity (table setup by TPEFQCI)
- j. Total Dry Ice in A/C : The total quantity of dry ice which have been loaded in the aircraft (the dry ice quantity which you have input in NOTOC)
- k. Other Information (option) : 35 alphabetical/Numerical letter or symbol/space.

3.8.1.1.2 After input the data of the 4 columns in 3.8.1.1.1 a/b/c/d , user can click the **Display** button to show the content of flight data. If no one create the flight, system will response "NOTOC not found ?".

3.8.1.1.3 The illustration of NOTOC main function:

When the system confirm the flight data have been created, system will show you the following page. Under the "Other Information" column, 6 main function columns will be enabled, and system will show you the message of "NOTOC Retrieved OK".

The illustrations of 6 main functions:



3.8.1.1.3.1 **Verify/Print** button : System will check the loading position of D/G and special cargo and generate a PDF file of NOTOC to print.

3.8.1.1.3.2 **TTY** button : To send the NOTOC via SITA telex.

3.8.1.1.3.3 **D/G input** button : To input D/G data.

3.8.1.1.3.4 **Spcl Load input** button : To input special cargo data.

3.8.1.1.3.5 **ULD Assign** button : To input ULD loading position.

3.8.1.1.3.6 **Refresh** button : If the data of D/G or Special Load have been amended, click the button to refresh the display of NOTOC.

CCNet Training Material

3.8.1.2 The illustration of D/G input main function:

Click **D/G input** button to input D/G data, system will show you the flight information and the existed D/G data as following example:

// Dangerous Goods Input //														
FLT No	DepDate(yyyyMMdd)(L)	Loading	Unloading	A/C No.	CGO FLT									
CI 5871	20111220	TPE	SIN	B18706	Y	Refresh								
AWB	Item	UNID	Proper Shipping Name	Overpkgd/All pkg	Class/Div	PCS	QTY/TI	Rad. Mat'l Cat	PKG GRP	IMP	ERG	CAO	ULD No	POS
297-00791490	1	UN1866	RESIN SOLUTION		3	1	7.6L	-	III	RFL	3L	PGA-99223CI	RSL	

The basic D/G data input columns are as follows:

27Dec 02:56:04z D/G AWB 297-00791490 #1 Data updated successfully

AWB	Item	ORG	DES	Report Station	ULD No	Position		
297 00791490	1	TPE	SIN	TPE	☐ BULK ☐ PGA 99223 ☐ CI	RSL	Add Del Update Clear	
UNID No	Proper Shipping Name (Max 150 Char)					* (technical or chemical group names)		
UN 1866	RESIN SOLUTION					()		
Class or Division	Sub Risk1	Sub Risk2	No. of Pkgs	Net Qty/T.I Per Pkg	Radioactive Material Cat.	Packing Group	IMP Code	ERG Code (X)
3			1	7.6 L	-	III	RFL	3L

When user want to input "All Packed in One" or "Overpack",user can click D/G Item and input the data into columns,then click **Pack** , **Clear** or **Unpack** .

All Packed in One / OverPack			
☐ All Packed in One	D/G Item No	Description (Max 80 Char)	
☐ Overpack Used X	1		Pack Clear Unpack

User could complete the following columns and click **Direct Capturing** to capture existed D/G data (not includ the ULD information and Position). °

CCNet Training Material

Capture D/G Data From Import FLT

AWB	FLT No	DepDate(L)	Loading Station	Display ==>	Select to Capturing
297	CI	2011 12 27			Direct Capturing

3.8.1.2.1 The illustration of D/G input columns:

3.8.1.2.1.1 AWB : Master AWB number, total 11 number (3 prefix + 8 logic).

The default prefix number is "297". The symbol "#" is the item number according to the sequence of the input data (display only, will not print on the NOTOC)

3.8.1.2.1.2 ORIG: The origin station of Master AWB (e.g. CDG,BOS), 3 alphabetical letters.

3.8.1.2.1.3 DEST : The destination of Master AWB,3 alphabetical letter.

3.8.1.2.1.4 Report Station : The departure station (e.g. LUX,JFK), 3 alphabetical letter. The report station is "NON" for a captured data.

3.8.1.2.1.5 ULD No : 10 (3+5+2) alphabetical/Numerical letters (default is PMC /CI), please click "BULK" for loose cargo. This column is optional.

3.8.1.2.1.6 Position : The loading position of ULD, 4 alphabetical/Numerical letters, this column is optional.

3.8.1.2.1.7 UN/ID No : 2 alphabetical (UN or ID) letters + 4 numerical letters.
The system will set to ID for no. 8000 , others will be UN.

3.8.1.2.1.8 Proper Shipping Name : Total 150 alphabetical or Numerical letter or symbol or space. When user input "UN/ID No", system will show you the contents of corresponding D/G item automatically, user can click on the Proper Shipping Name according to the DGD.

UN/ID No	Proper Shipping Name (Max 150 Char)
UN 3166	Engines, internal combustion, flammable gas powered Engines, internal combustion, flammable liquid powered Vehicle, flammable gas powered Vehicle, flammable liquid powered

3.8.1.2.1.9 *(technical or chemical group names) : Total 58 alphabetical or Numerical letters or symbol or space. If the Proper Shipping Name includes the symbol "★", the right side

CCNet Training Material

will appear as "Y" , user need to input the technical or chemical name of the D/G (mandatory), if there's no "★", the right side will appear as "N" and no need to input.

3.8.1.2.1.10 Class or Division : Including 3 columns to indicate main / sub 1/ sub 2 risk, user can click  , on right side to choose proper item, then system will display the IMP code of 3.8.1.2.1.15 automatically. For the column Main risk should be input as 4 alphabetical / Numerical letter or symbol, it is mandatory.

Sub Risk 1: 3 alphabetical or Numerical letter or symbol, it is optional.

Sub Risk 2: 3 alphabetical or Numerical letter or symbol, it is optional.

3.8.1.2.1.11 No.of Pkgs : The piece, maximum 4 numerical letter.(e.g. 9999)

3.8.1.2.1.12 Net Qty/T.I. Per Pkg : The quantity, 11 numerical letters (00000.00000); unit can be chose as "blank(set as) / g / Kg / L / ml / Kg(G) / TI / Empty Uncleaned". Note: For Class 7 shipment, please input TI value, for residual shipment, please choose "Empty Uncleaned" item.

3.8.1.2.1.13 Radioactive Material Cat. : The package category, user can choose "-(presumption) / I-WHITE / II-YELLOW / III-YELLOW"; it is optional and not for non-radioactive material.

3.8.1.2.1.14 Packing Group : User can choose "-(presumption) / I / II / III", it is optional. Do not need to input if there's no packing group.

3.8.1.2.1.15 IMP code : Special Handling code, 3 alphabetical letters. The sequence is main risk/sub risk 1/sub risk 2, system will show you the code automatically when user input the Class or Division, it can be amended by user.

3.8.1.2.1.16 ERG code : 3 alphabetical or Numerical letters.

3.8.1.2.1.17 CAO(X) : User must mark on the box "X" for CAO shipment.

3.8.1.2.1.18  button : Click "Add" button to add into system.

The system will show below message:

 27Dec 06:49:50z D/G 297-00791490 #2 Data Added successfully

And all the columns will be cleared. If you need to add more data, user must re-input all columns, or chose specific item on D/G table, click "AWB " to

CCNet Training Material

retrive data and to amend, click "Add" button to add into system.

3.8.1.2.1.19  button : Select the item and click "Del" button will delete the item in system, system will show the message: "D/G deleting OK".

3.8.1.2.1.20  button : User can update the data of specific Item, when update successfully, system will show the message: "D/G Update OK".

3.8.1.2.1.21  button : Clear all columns.

3.8.1.3 The illustration of "All Packed in One" or "Overpack" column,(it is optional):

All Packed in One / OverPack			
☐ All Packed in One	D/G Item No	Description (Max 80 Char)	
☐ Overpack Used X	-		Pack Clear Unpack

3.8.1.3.1 All Packed in One / OverPack : If the shipment is "All Packed in One " or "OverPack " , user can mark on the "All Packed in One " or "Overpack Used x □ " box.

3.8.1.3.2 D/G Item No. : Include 2 column , first column A, second column B, each has 2 numerical letters. To click the AWB# on D/G table and system will capture the data of the Item into B column, then fill in the Item number or Description(optional),and click  or . When mark on "All Packed in One", A & B and "Description" columns are mandatory, when mark on "Overpack Used × □",B column is mandatory; If the quantity of "Overpack Used" (optional) is over 2, "Description" column become mandatory.

Example:

All Packed in One / OverPack			
☒ All Packed in One	D/G Item No	Description (Max 80 Char)	
☐ Overpack Used X	1 - 2	ALL PACKED IN ONE , FIBREBOARD BOX X 7 Q=0.2	Pack Clear Unpack

All Packed in One / OverPack			
☐ All Packed in One	D/G Item No	Description (Max 80 Char)	
☒ Overpack Used X	1 - 1	#1 #2 TOTAL QUANTITY PER OVERPACK 19L	Pack Clear Unpack

3.8.1.3.3 Description: The status of packing,80 alphabetical/Numerical letter or symbol/space.

3.8.1.3.4  button : When input all items above,click  to add new data.

3.8.1.3.5  button : Clear all columns.

3.8.1.3.6  button : To chose specific item on D/G table and cancel "All Packed in One" or "Overpack" ,user can click

CCNet Training Material

"All Packed in One" or "Overpack" ,then confirm the item on A/B columns, click **Unpack** to delete the setting.

3.8.1.4 The illustration of Capturing the existed D/G data:

Capture D/G Data From Import FLT															
AWB		FLT No		DepDate(L)		Loading Station		Display		Select to Capturing					
297		CI	5383	2011	12	29	IAH	Direct Capturing							
Sel	AWB	No	UNID	Proper Shipping Name		Overpkgd/All pkg	Class/ Div	PCS	QTY/MT	Rad. Mat'l Cat	PKG GRP	IMP	ERG	CAO	ULD No
☒	297-01394470	1	UN3166	ENGINES, INTERNAL COMBUSTION, FLAMMABLE GAS POWERED			9	1	3841Kg	-	-	RMD	9L		PGA-99238CI

3.8.1.4.1 AWB : Master AWB number,11 numerical letter(3+8),the prefix number (3 letters) set as "297" .

3.8.1.4.2 FLT No : The flight number to capture data from Import Flight,6 alphabetical/numerical letters (2+4),carrier code set as"CI" .

3.8.1.4.3 DepDate : The departure date of import flight.

3.8.1.4.4 Loading Station : The loading station of import flight.

3.8.1.4.5 **Direct Capturing** button : To capture the specific D/G data from

NOTOC of import flight to current operational flight, when capture successfully, the system will response the message "DG Capture OK",system will capture all data except ULD Number and Position to current flight. If no data matched in the flight, system will response the message "Capture ERR:not found". After capturing, system will clear the AWB number except prefix number, other columns will keep the elements for retrieving.

3.8.1.5 The illustration of Special Cargo input:

On NOTOC main function menu, click **Spcl Load input** to input the special cargo data of the flight, system will show the flight information and existed items. The examples are as below :

// Spcial Load Input //										
FLT No		DepDate(yyyyMMdd)(L)		Loading		Unloading		A/C No.		
CI	5871	20111229		TPE	SIN	B18711		Refresh		
AWB	Item	Contents and Description		PCS	WGT	Supplementary Information		IMP	ULD No	POS
297-01394470	1	LIVE DOG		1	10.0K	PLEASE MAINTAIN AFT CGO HOLD TEMP BETWEEN 20-25C TO PROVIDE HEAT TO BULK		AVI	BULK	51

The input page of special cargo :

CCNet Training Material

AWB	Item	Contents and Description (Max 30 Char)	PCS	WGT	IMP
297 01394470	1	LIVE DOG	1	10.0 Kg	AVI
Supplementary Information (Max 80 Char)		ULD No	Position	Add Del	
PLEASE MAINTAIN AFT CGO HOLD TEMP BETWEEN 20-25C TO PROVIDE HEAT TO BULK		☒ BULK ☐ CI	51	Update Clear	

To Capture the special cargo data from other stations, the example is as below :

Capture Other Special Load Data from Import FLT					
AWB	FLT No	DepDate(L)	Loading Station	Display	Select to Capturing
297	CI	2011 12 29		Display Select to Capturing	Direct Capturing

3.8.1.5.1 The illustration of special cargo input columns:

3.8.1.5.1.1 AWB : Master AWB number, total 11 number (3 prefix + 8 logic), the prefix number set as "297"

3.8.1.5.1.2 Item : the item number according to the sequence of input data, the first number counted from 001 (display only, will not print on the NOTOC)

3.8.1.5.1.3 Contents and Description : 30 alphabetical or Numerical letter or symbol or space.

3.8.1.5.1.4 PCS : The piece, maximum 4 numerical letter. (e.g. 9999)

3.8.1.5.1.5 WGT : Weight of the shipment, 7 numerical letters (00000.0).

3.8.1.5.1.6 IMP : Special Handling code, 3 alphabetical letters.

3.8.1.5.1.7 Supplementary Information : 80 alphabetical or Numerical letter or symbol or space.

3.8.1.5.1.8 ULD No : 10 (3+5+2) alphabetical/Numerical letters (default is AKE /CI), please click "BULK" for loose shipment, this column is optional.

3.8.1.5.1.9 Position : The loading position of ULD, 4 alphabetical/Numerical letters, this column is optional.

3.8.1.5.1.10 button : Add new data into system.

3.8.1.5.1.11 button : Select the item to delete in system.

3.8.1.5.1.12 button : User can update the data of specific Item.

3.8.1.5.1.13 button : Clear all columns.

3.8.1.6 The illustration of columns of capture existed special cargo data:

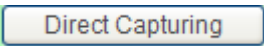
3.8.1.6.1 AWB : Master AWB number, total 11 number (3 prefix + 8 logic)
The prefix number set as "297".

CCNet Training Material

3.8.1.6.2 FLT No : The flight number of capture data from Import Flight, 6 alphabetical/numerical letters (2+4), the default carrier code is "CI".

3.8.1.6.3 DepDate : The departure date of import flight.

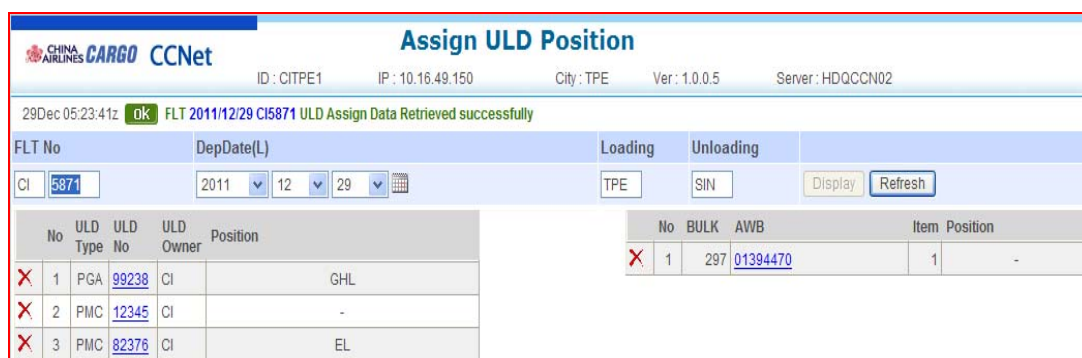
3.8.1.6.4 Loading Station : The loading station of import flight.

3.8.1.6.5  button : To capture the specific data (except ULD Number and Position) from NOTOC from import flight to current flight. The system will response "Capture OK" after captured . If no data found in the flight, system will response "Capture ERR:not found".

3.8.1.7 The illustration of ULD loading position :

In NOTOC main function menu, click  to open new page and input ULD loading position according to the number sequence. The bulk shipments have been input according to the AWB number.

3.8.1.7.1 Enter ULD Position Assign function page, system will show the flight information and existed ULD and bulk items. The examples are as below:



The lower side of page is the input function of the ULD position, left side is the input columns of ULD position, right side is the input columns of bulk position:



3.8.1.7.2 Input the loading position of ULD :

3.8.1.7.2.1 Click on the ULD No, system will capture the data automatically.



3.8.1.7.2.2 Input the position and click  button to update the data.

3.8.1.7.3 Input the loading position of bulk shipment :

3.8.1.7.3.1 Click on the AWB system will capture the data automatically.

CCNet Training Material

AWB	1	Position	
297	01394470	51	Update

3.8.1.7.3.2 Input the position and click button to update the data.

3.8.1.7.4 To delete the existed data of assigned ULD, user can choose specific item on ULD assign page and click the button.

3.8.1.7.5 Click button to refresh the display of the data.

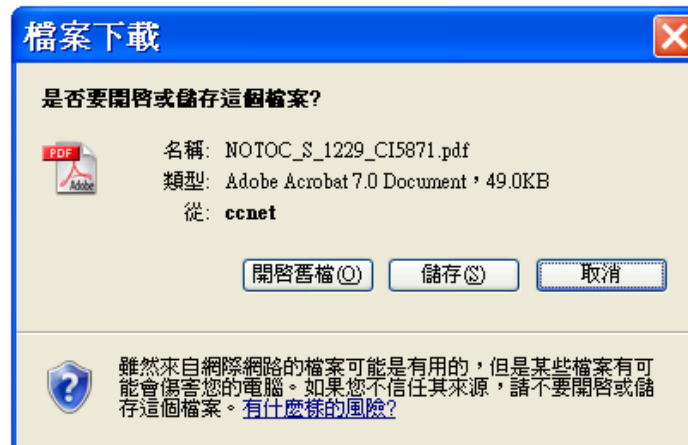
3.8.1.8 The illustration of NOTOC print out function:

User can click button on NOTOC D/G Report page of main menu to go into the Verify/Print out page

// NOTOC D/G Report //						
FLT No	DepDate(L)	Loading	Unloading	AC-No	Prepared By	
CI 5871	2011 / 12 / 29	TPE	SIN	B18711	TEST ID FOR TPE	Verify Print NOTOC

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3.8.1.8.1 Click button, system will check the incompatibility of D/G and special cargo automatically as below dialogue box:



Click () to display the compatibility report (please attached this form with NOTOC print out)

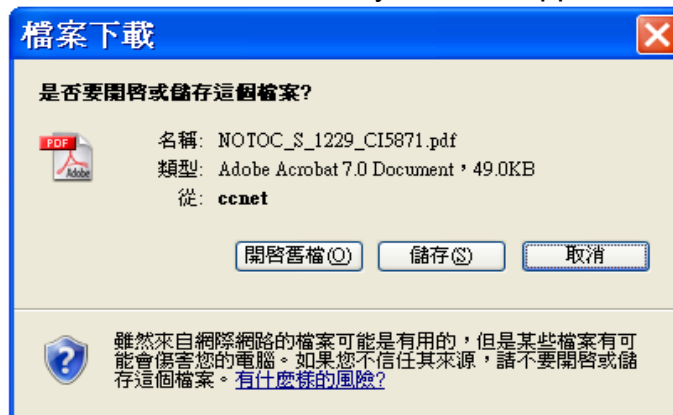
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CHINA AIRLINES				SPECIAL LOAD-NOTIFICATION TO CAPTAIN							
Station of Loading	LAX	Flight Number	CI 5107	Date	09 Aug 2009	Aircraft Registration	B18717	Prepared by	LEE/JU-FENG	NOTOC prepare station 24-hour emergency contact tel no.	310-646-4233
CAO-packages must be loaded in accessible position during flight so that they can be seen/handled. this provision does not apply to: Class 3,Packing Group III ,without subsidiary risk (Flammable Liquid) Class 7 (Radioactive material)											
Class 6 (Toxic and Infectious substance) Class 9 (Miscellaneous dangerous goods)											
The Incompatible Shipments Shall Be Separated											
No.	AWB#	IMP	ULD#	PSTN	AWB#	IMP	ULD#	PSTN	#	Detail	
1	297-0000011	AVI	BULK	-	297-67464563	ICE			6	Please refer to D.G.O.M 6.8.7 for details.	
2	297-0000011	AVI	BULK	-	297-67464681	ICE			6	Please refer to D.G.O.M 6.8.7 for details.	
1	---	ICE	0	Kg					-	-	
2	AMA-88045CI	ICE	54	Kg					-	-	

Cover Page 1 / 1 Print at 2009/8/21 03:48:56 (GMT)

After 5 seconds , the Print NOTOC function will be enable.

3.8.1.8.2 Click Print NOTOC button,system will appear dialogue box as below:



Click Open (開啟舊檔(O)) button,system will appear dialogue box as below:

CCNet Training Material

SPECIAL LOAD NOTIFICATION TO CAPTAIN																	
Station of Loading		LAX	Flight Number		CI 5107	Date		09 Aug 2009	Aircraft Registration		B18717	Prepared by		LEE/JU-FENG	NOTOC prepared station 24-hour emergency contact tel no		310-646-4233
DANGEROUS GOODS																	
No	Station of Unload	Air Waybill Number	Proper Shipping Name	UN or ID Number	Class or Div for Class	Compat. grp	Sub Risk	Number of Packages	Net quantity or Temp. ind. per package	Radioactive Mat. Categ.	Pack- ing Group	IMP Code	ERG Code	CAO (X)	Loaded		
															ULD ID	PSTN	
1	TPE	297-67805706	RESIN SOLUTION	UN1866	3			19	18.8L	-	III	RFL	3L		PEB-11234CI	QL	
2	TPE	297-67805706	RESIN SOLUTION	UN1866	3			20	17.2L	-	III	RFL	3L		PEB-11234CI	QL	
3	TPE	297-67805706	RESIN SOLUTION	UN1866	3			5	20L	-	III	RFL	3L		PEB-11234CI	QL	
4	TPE	297-67805706	RESIN SOLUTION	UN1866	3			1	4.7L	-	III	RFL	3L		PEB-11234CI	QL	
5	TPE	297-68837112	CONSUMER COMMODITY	ID8000	9			7	7Kg	-	-	RMD	9L		PMC-87696CI	GL	
6	TPE	297-68837112	CONSUMER COMMODITY	ID8000	9			1	2.51Kg	-	-	RMD	9L		PMC-87696CI	GL	
7	TPE	297-68837112	CONSUMER COMMODITY	ID8000	9			1	1.37Kg	-	-	RMD	9L		PMC-87696CI	GL	
8	TPE	297-67464681	DRY ICE	UN1845	9			1	27Kg	-	III	ICE	9L		-	-	
9	TPE	297-67464653	DRY ICE	UN1845	9			1	27Kg	-	III	ICE	9L		-	-	
Note 1 : There is no evidence that any damaged or leaking packages containing dangerous goods have been loaded on the aircraft. Note 2 : Dangerous goods bearing the CAO label must mark "X" in the column of "CAO".																	
OTHER SPECIAL LOAD																	
No	Station of Unload	Air Waybill Number	Contents and Description	Number of Packages	Quantity	Supplementary Information	IMP Code	Loaded									
								ULD ID	PSTN								
1	TPE	297-40000011	LIVE DOG	1	3K	PLEASE MAINTAIN TEMP BETWEEN 20-25C AND KEEP AIR FRESH	AVI	BULK	-								
2	TPE	297-65145990	FRESH PEACHES	5	3062K	NO TEMP CONTROL NEEDED WHILE IN FLT	PER	PMC-83311CI	CR								
3	TPE	297-65727826	FRESH PEACHES	4	2569K	NO TEMP CONTROL NEEDED WHILE IN FLT	PER	PMC-83557CI	FR								
4	TPE	297-65145990	FRESH PEACHES	1	612K	NO TEMP CONTROL NEEDED WHILE IN FLT	PER	PMC-83557CI	FR								
5	TPE	297-49068040	FRESH PEACHES	1	632K	NO TEMP CONTROL NEEDED WHILE IN FLT	PER	PMC-84096CI	HL								
6	TPE	297-49068040	FRESH PEACHES	5	3164K	NO TEMP CONTROL NEEDED WHILE IN FLT	PER	PMC-86070CI	DR								

3.8.1.9 The illustration of TTY function :

To click  button, user can send the content of NOTOC via telex by IATA NTM format:

FLT No	DepDate(L)	Loading	Unloading	AC-NO
CI 5871	20111229	TPE	SIN	B18711

NTM

CI5871/29DEC TPE PART1/20111229064716/B18711

DNGSINPGA99238CI

297-01398375/8 U3266 /1/19L//II/RCM/8L/N/GHL

CORROSIVE LIQUID BASIC INORGANIC N.O.S.

POTASSIUM HYDROXIDE

DNGSINPMC12345CI

297-01394470/9 U3166 /1/3841Kg///RMD/9L/N/

ENGINES INTERNAL COMBUSTION FLAMMABLE GAS POWERED

DNGSINPMC82376CI

297-02233173/8 U3264 /7/6L//III/RCM/8L/Y/EL

CORROSIVE LIQUID ACIDIC INORGANIC N.O.S.

NITRIC ACID SOLUTION

297-02233173/8 U1824 /7/4.5L//III/RCM/8L/Y/EL

SODIUM HYDROXIDE SOLUTION

OTHSINBULK

297-013994466 /1/10K///AVI//N/

LIVE DOG

OSI/PLEASE MAINTAIN AFT CGO HOLD TEMP BETWEEN 20-25C T

LAST

29Dec 06:47:16z FLT CI5871 NTM TTY Created OK

Part1
Part2
Part3
Part4
Part5
Part6
Part7
Part8
Part9
Part10

FROM:OM:

TO:

Copy:

Send

User can input the SITA Address of the receivers and then click  button to send telex.

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3.8.2 Assign ULD Position :

The loading position of ULD can be input by ULD number or by AWB number(for bulk shipment).

3.8.2.1 User can click **Assign ULD Position** button to enter inputting page. The flight information and ULD list and bulk shipment details are shown on upper half page as example:

No	ULD Type	ULD No	ULD Owner	Position
1	PGA	99238	CI	GHL
2	PMC	12345	CI	-
3	PMC	82376	CI	EL

No	BULK	AWB	Item	Position
1	297	01394470	1	-

The lower side of page is the input function of the ULD position, left side is the input columns of ULD position, right side is the input columns of bulk position:

ULD No	Position	AWB	Position
Update		Update	

3.8.2.2 Input the loading position of ULD:

3.8.2.2.1 Click on the ULD No, system will capture the data automatically.

ULD No	Position
PMC 12345 CI	ML
Update	

3.8.2.2.2 Input the position and click **Update** button to update the data.

3.8.2.3 Input the loading position of bulk shipment :

3.8.2.3.1 Click on the AWB ,system will capture the data automatically.

AWB	Position
297 01394470	51
Update	

3.8.2.3.2 Input the position and click **Update** button to update the data.

3.8.2.4 To delete the existed data of assigned ULD, user can choose specific item

on Assign_ULD_Position page and click the **X** button.

3.8.2.5 Click **Refresh** button to refresh the display of the data.

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3.8.3 Monthly Report :

Click **Monthly Report** button to input data:

3..8.3.1 To input the data of Period/To、Report Station, click **Query** button to inquire and get the result as example :

No	Date	FLT No	A/C No	AWB	#	Load	Un load	ORG	DES	Report Station	UN ID	Proper Shipping Name	PCS/Net Qty Per Package	IMP Code	Overpack/All Packed in One
1	09/18	CI 0100	B18701	297-00000011	1	TPE	NRT	TPE	NRT	TPE	UN0012	CARTRIDGES, SMALL ARMS(TEST)	10/20Kg	RXC	#2-#1 ALL PACKED IN ONE, PACK1
2	09/18	CI 0100	B18701	297-00000011	2	TPE	NRT	TPE	NRT	TPE	UN0014	CARTRIDGES, SMALL ARMS, BLANK	5/30ml	RFS	

User can input the following items such as Flight No., LOAD station, UNLOAD station, ORIG station, DSTN, A/C No. and Cargo IMP Code, then click **Query** button for advanced inquiry.

3.8.3.2 To click **Export** button to generate the data as Excel format file.

3.8.3.3 To click **Query(No DryIce)** to display the Monthly D/G Report without Dry Ice.

3.8.4 NOTOC History :

To click **NOTOC History** button to enter main menu :

3.8.4.1 FLT Log : To select **FLT Log** button and input FLT No (flight number), DepDate (departure date) Loading/Unloading station, then click on **Display** button, system will show you the the history log as follows :

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CHINA AIRLINES CARGO CCNet NOTOC History

ID : CITPE1 IP : 10.16.208.187 City : TPE Ver : 1.0.0.3 Server : HDQCCNT1

System > Core Data > Export > Customs > Import > Management > Others >

29Dec 07:52:08z **OK** FLT 2011/09/18 CI0100 Log Data Retrieved successfully

☒ FLT Log CI 0100 DepDate(L) 2011 09 18 Loading TPE Unloading NRT

☐ AWB Log 297 01394470

No	Action	Log	UID	Add Time(z)
1	ADD	Add FLT	632049	2011-09-20 01:10:50
2	REPORT	Separation Form by SUN/SONG-KANG		2011-09-20 02:41:38
3	REPORT	NOTOC Form by SUN/SONG-KANG		2011-09-20 02:41:51
4	UPDATE	AIRCRAFT=B18202,	632049	2011-09-20 05:39:20
5	REPORT	Separation Form by SUN/SONG-KANG		2011-09-20 06:04:02

3.8.4.2 AWB Log : To select ☐ AWB Log button and input AWB No. then click on system will show you the history Log of the AWB as follows :

No	Action	Log	UID	Add Time(z)
1	ADD	Add AWB	632049	2009-09-21 06:16:01
2	UPDATE	ULDNO=---	632049	2009-09-21 06:24:42
3	UPDATE	PSTN=---	632049	2009-09-21 06:27:49
4	UPDATE	PSTN=22L,	632049	2009-09-21 06:28:37
5	UPDATE	PSTN=---	632049	2009-09-21 06:29:07
6	UPDATE	PSTN=22L,	632049	2009-09-21 06:29:44
7	ADD	Add AWB	635056	2009-10-14 08:53:56
8	ADD	Add AWB	635056	2009-10-14 08:54:57
9	DELETE	Del AWB	635056	2009-10-14 08:57:22
10	ADD	Add AWB	635056	2009-10-19 07:18:52
11	ADD	Add AWB	635056	2009-10-19 07:19:42
12	DELETE	Del AWB	635056	2009-10-19 07:26:25
13	DELETE	Del AWB	635056	2009-10-19 07:26:36
14	ADD	D/G: Add AWB	632049	2009-10-27 06:39:11
15	UPDATE	D/G: ULDNO=PMC11111CI,	632049	2009-10-27 06:40:31
16	UPDATE	D/G: ULDNO=---	632049	2009-10-27 06:41:23
17	UPDATE	D/G: ULDNO=BULK,	632049	2009-10-27 06:42:21

3.8.5 AWB NOTOC Information :

TO click **AWB NOTOC Information** into below page :

3.8.5.1 Input AWB number then click button to query NOTOC information .

CHINA AIRLINES CARGO CCNet AWB NOTOC Information

ID : CITPE1 IP : 10.16.49.150 City : TPE Ver : 1.0.0.3 Server : HDQCCN02

System > Core Data > Export > Customs > Import > Management > Others >

29Dec 08:37:57z **OK** AWB 297-01394466 Data Retrieved successfully

AWB

297 01394466

FLT No	DepDate	AWB	Item	Contents and Description	PCS	QTY	Supplementary Information	IMP	ULD No	POS
CI 5871	12/29	297-01394466	1	LIVE DOG	1	10.0K	PLEASE MAINTAIN AFT CGO HOLD TEMP BETWEEN 20-25C TO PROVIDE HEAT TO BULK	AVI	BULK	23

● Special Requirement:

1. User shall input the D/G data on NOTOC function menu and follow the sequence of Dangerous Goods Declaration item, especially for "All Packed in One" or Overpack. ,

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user must click  or  and then click  or .

2. System will show the incompatibility of D/G and Special Cargo (Verify function) , user must print it and attach with NOTOC, then submit to flight crew.
3. The forbidden items of UN number have been deleted in system based on IATA Dangerous Goods Regulation. When you input the UN number but no Proper Shipping Name revealed, please make sure you have input a correct UN number.
Please contact with TPEFJCI/TPEFQCI for approval if you want to transport the forbidden D/G item.